TO: Memorandum of Record to be filed with the official Minutes of the Board of Trustees' meeting

DATE: January 31, 2025

SUBJECT: Abstention and Declaration of Conflict of Interest

Pursuant to College Policy 6Hx2-1.16, Voting Requirements, I **DECLARED CONFLICT OF INTEREST and ABSTAINED** in voting on Agenda Item(s): <u>Action Items 6-B-2 (Memorial Healthcare Systems)</u>, and 6-B-3 (Memorial Healthcare Systems), on <u>January 31, 2025</u> concerning this matter(s) for the following reason(s):

My wife is an employee of the Memorial Healthcare System.

Trustee, Board of Trustees

Michael Caschette Print